



CITY COUNCIL MINUTES

Richfield, Minnesota

Special City Council Worksession

January 14, 2014

CALL TO ORDER

The meeting was called to order by Mayor Goettel at 6:05 p.m. in the Bartholomew Room.

ROLL CALL

*Council Members
Present:*

Debbie Goettel, Mayor, Pat Elliott; Edwina Garcia, Sue Sandahl and Tom Fitzhenry.

Staff Present:

Mike Eastling, Acting City Manager; Jeff Pearson, Transportation Engineer; and Nancy Gibbs, City Clerk.

Item # 1

DISCUSSION REGARDING THE LYNDALE AVENUE PEDESTRIAN IMPROVEMENTS (COUNCIL MEMO NO. 1)

Transportation Engineer Pearson introduced JoNette Kuhnau of Kimley-Horn and Associates, Inc.

Ms. Kuhnau provided a power point presentation regarding the Lyndale Avenue pedestrian improvements.

ADJOURNMENT

The meeting was adjourned by unanimous consent at 6:30 p.m.

Date Approved: January 28, 2014

Debbie Goettel
Mayor

Nancy Gibbs
City Clerk

Mike Eastling
Acting City Manager



CITY COUNCIL MINUTES

Richfield, Minnesota

Special City Council Worksession

January 14, 2014

CALL TO ORDER

The meeting was called to order by Mayor Goettel at 6:30 p.m. in the Council Chambers.

ROLL CALL

*Council Members
Present:*

Debbie Goettel, Mayor, Pat Elliott, Edwina Garcia, Sue Sandahl and Tom Fitzhenry.

Staff Present:

Steven L. Devich, City Manager; Mike Eastling, Public Works Director; Pam Dmytrenko, Assistant City Manager; Jane Skov, IT Network Administrator; Lucas Johnson, Media Resources Coordinator; and Nancy Gibbs, City Clerk.

Item # 1

**DISCUSSION OF THE PROCESS FOR RETRIEVING ELECTRONIC AGENDA
PACKETS (COUNCIL MEMO NO. 2)**

IT Network Administrator Skov demonstrated how to navigate the computer for the new paperless agenda.

ADJOURNMENT

The meeting was adjourned by unanimous consent at 6:50 p.m.

Date Approved: January 28, 2014

Debbie Goettel
Mayor

Nancy Gibbs
City Clerk

Steven L. Devich
City Manager



CITY COUNCIL MEETING MINUTES

Richfield, Minnesota

Regular Meeting

January 14, 2014

CALL TO ORDER

The meeting was called to order by Mayor Goettel at 7:00 p.m.

ROLL CALL

Members Present: Debbie Goettel, Mayor; Pat Elliott; Edwina Garcia; Sue Sandahl; and Tom Fitzhenry.

Staff Present: Steven L. Devich, City Manager; John Stark; Community Development Director; Mike Eastling, Public Works Director; Jim Topitzhofer, Recreation Services Director; Chris Regis, Finance Manager; Pam Dmytrenko, Assistant City Manager; Mary Tietjen, City Attorney; and Nancy Gibbs, City Clerk.

OPEN FORUM

None.

PLEDGE OF ALLEGIANCE

Mayor Goettel led the audience in the Pledge of Allegiance.

APPROVAL OF MINUTES

M/Fitzhenry, S/Sandahl to approve the minutes of the (1) Special City Council Worksession of December 10, 2013 and (2) Regular City Council Meeting of December 10, 2013

Motion carried 5-0.

Item #1

COUNCIL DISCUSSION

- Hats Off to Hometown Hits

Mayor Goettel announced that the City Council is changing to paperless agendas and tonight is their first time working with viewing the agenda on the computer screen.

Council Member Sandahl announced an open house for Sweet Streets on Wednesday, January 22, 2014, 4-7 p.m. at the Richfield Municipal Center.

Council Member Fitzhenry stated the last DC9 aircraft left MSP last week. He also stated he had attended a SMAC meeting where the City of Minneapolis focused on engaging newly elected officials. He also thanked the residents that had Christmas lights displayed on their homes and encouraged residents to show case Richfield again next year.

Council Member Garcia suggested residents watch the coyote video on the City's website; she stated it is very informative. She also discussed an energy audit she had done on her home; it cost \$50 but is very worthwhile.

Council Member Elliott stated he has received three calls regarding Sweet Streets. He also complimented on the renovation at Fire Station II.

Mayor Goettel thanked residents for digging out the fire hydrants.

Item #2	COUNCIL APPROVAL OF AGENDA
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Items 3E and 3G were removed from the Consent Calendar and moved to Item 4.

M/Fitzhenry, S/Sandahl to approve the amended agenda.

Motion carried 5-0.

Item #3	CONSENT CALENDAR
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- A. Consideration of the approval of cancelling the public hearing regarding the establishment of a proposed property tax abatement for the City of Richfield Ice Arena bonding refunding and expansion project S.R. No. 1
- B. Consideration of the approval of the resolutions designating the official depositories for the City of Richfield for 2014, including the approval of collateral S.R. No. 2

RESOLUTION NO. 10886

RESOLUTION DESIGNATING U.S. BANK
A DEPOSITORY OF FUNDS OF THE CITY OF RICHFIELD
FOR THE YEAR 2014

RESOLUTION NO. 10887

RESOLUTION DESIGNATING CERTAIN FINANCIAL
INSTITUTIONS AS DEPOSITORIES FOR THE INVESTMENT OF
CITY OF RICHFIELD FUNDS IN 2014

RESOLUTION NO. 10888

RESOLUTION DESIGNATING CERTAIN SAVING AND LOAN ASSOCIATIONS,
BANKS AND CREDIT UNIONS AS DEPOSITORIES FOR THE DEPOSIT
AND INVESTMENT OF CITY FUNDS IN 2014

These resolutions appear as Resolution Nos. 10866, 10887 and 10888.

- C. Consideration of the approval of a resolution designating the Richfield Sun-Current as the official newspaper for the City of Richfield for 2014 S.R. No. 3

RESOLUTION NO. 10889

RESOLUTION DESIGNATING AN OFFICIAL NEWSPAPER FOR 2014

This resolution appears as Resolution No. 10889.

- D. Consideration of the approval of designating the Assistant City Manager or an available Department Director as Acting City Manager for 2014 in the event the City Manager is absent from the City S.R. No. 4
- E. Moved to Item 4A.
- F. Consideration of the approval of a resolution authorizing the use of City credit cards by City employees otherwise authorized to make purchases on behalf of the City S.R. No. 6

RESOLUTION NO. 10891

RESOLUTION AUTHORIZING THE USE OF CREDIT CARDS BY
CITY EMPLOYEES OTHERWISE AUTHORIZED TO MAKE PURCHASES ON
BEHALF OF THE CITY OF RICHFIELD FOR THE YEAR 2014

This resolution appears as Resolution No. 10891.

- G. Moved to item 4B.
- H. Consideration of the approval of the first reading of an ordinance amendment to the Richfield City Code Appendix D (Fee Schedule) and schedule a public hearing and second reading for January 28, 2014 S.R. No. 8
- I. Consideration of the approval of a resolution denying a subdivision waiver for 7215 Logan Avenue (3 lots) S.R. No. 9

RESOLUTION NO. 10893

RESOLUTION DENYING A SUBDIVISION WAIVER
FOR 7215 LOGAN AVENUE

This resolution appears as Resolution No. 10893.

- J. Consideration of the approval of a resolution granting a six-month extension of an approved variance allowing the construction of an addition to the home at 6800 Upton Avenue S.R. No. 10

RESOLUTION NO. 10894

RESOLUTION GRANTING EXTENSION OF AN APPROVED
VARIANCE AT 6800 UPTON AVENUE

This resolution appears as Resolution No. 10894.

- K. Consideration of the approval of a resolution authorizing the Source Water Protection Grant agreement between the City of Richfield and the Minnesota Department of Health S.R. No. 11

RESOLUTION NO. 10895

RESOLUTION AUTHORIZING THE CITY OF RICHFIELD TO ENTER INTO A SOURCE WATER
PROTECTION GRANT AGREEMENT WITH MINNESOTA DEPARTMENT OF
HEALTH FOR \$10,000 TO BE USED FOR SECURITY UPGRADES AT
SELECTED WELL HOUSES

This resolution appears as Resolution No. 10895.

- L. Consideration of the approval of a one-year amendment to the 2009-2013 Master Grant Contract from the State of Minnesota, Department of Health for the calendar year 2014 designed to administratively simplify the review of grant agreements of local public health agencies S.R. No. 12
- M. Consideration of the approval of a resolution appointing Health Administrator Osborn as the Board of Health (City Council) agent on matters relating to the Minnesota Department of Health as it relates to Richfield's Local Public Health grant S.R. No. 13

RESOLUTION NO. 10896

RESOLUTION AUTHORIZING TO APPOINT AN AGENT TO
ACT ON THE BOARD OF HEALTH'S BEHALF REGARDING
PUBLIC HEALTH RESPONSIBILITIES

This resolution appears as Resolution No. 10896.

M/Goettel, S/Elliott to approve the amended Consent Calendar.

Motion carried 5-0.

Item #4	CONSIDERATION OF ITEMS, IF ANY, REMOVED FROM THE CONSENT CALENDAR
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**ITEM 4A. CONSIDERATION OF APPROVAL OF A RESOLUTION REGARDING
ATTENDANCE BY THE CITY COUNCIL AT CITY COUNCIL MEETINGS IN 2014
S.R. NO. 5.**

Council Member Sandahl presented Staff Report No. 5.

City Manager Devich explained the history of the resolution.

M/Garcia, S/Sandahl to remove the resolution from consideration.

Motion carried 5-0.

**ITEM 4B. CONSIDERATION OF THE APPROVAL OF A RESOLUTION AUTHORIZING THE
CITY OF RICHFIELD'S PARTICIPATION IN HENNEPIN COUNTY'S 2014 ECONOMIC
DEVELOPMENT INITIATIVE OPEN TO BUSINESS AND APPROVING A CONTRACT
WITH THE METROPOLITAN CONSORTIUM OF COMMUNITY DEVELOPERS S.R.
NO. 7**

Council Member Garcia presented Staff Report No. 7.

Community Development Director Stark explained the new Open to Business program that the City has available.

M/Garcia, S/Elliott that the following resolution be adopted and that it be made part of these minutes:

RESOLUTION NO. 10892

RESOLUTION APPROVING THE CITY OF RICHFIELD'S
PARTICIPATION IN HENNEPIN COUNTY'S 2014 ECONOMIC
DEVELOPMENT INITIATIVE "OPEN TO BUSINESS"

Motion carried 5-0. This resolution appears as Resolution No. 10892.

Item #5	PUBLIC HEARING REGARDING A RESOLUTION GRANTING APPROVAL OF A SITE PLAN FOR A DAY CARE SERVING UP TO 38 CHILDREN AT 6949 NICOLLET AVENUE S.R. NO. 14
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Council Member Garcia presented Staff Report No. 14.

Luisa Fuentes, owner of Rayito de Sol, and Tim McLaughlin of Groot Wassink Real Estate were available for comment.

M/Goettel, S/Garcia to close public hearing.

Motion carried 5-0.

M/Garcia, S/Goettel that the following resolution be adopted and that it be made part of these minutes:

RESOLUTION NO. 10897

RESOLUTION GRANTING APPROVAL
OF A SITE PLAN FOR A DAY CARE AT 6949 NICOLLET AVENUE

Motion carried 5-0. This resolution appears as Resolution No. 10897.

Item #6	PUBLIC HEARING REGARDING A RESOLUTION GRANTING FINAL APPROVAL OF A PRELIMINARY AND FINAL PLAT FOR 6401 PENN AVENUE (FIRE STATION 2) S.R. NO. 15
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Council Member Elliott presented Staff Report No. 15.

M/Goettel, S/Sandahl to close public hearing.

Motion carried 5-0.

M/Elliott, S/Fitzhenry that the following resolution be adopted and that it be made part of these minutes:

RESOLUTION NO. 10898

RESOLUTION GRANTING FINAL APPROVAL OF
A PRELIMINARY AND FINAL PLAT FOR 6401 PENN AVENUE

Motion carried 5-0. This resolution appears as Resolution No. 10898.

Item #7	CONSIDERATION OF A RESOLUTION GRANTING A SUBDIVISION WAIVER ALLOWING THE DIVISION OF 7215 LOGAN AVENUE INTO TWO 75-FOOT WIDE LOTS FOR THE CONSTRUCTION OF NEW SINGLE-FAMILY HOMES S.R. NO. 16
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Council Member Elliott presented Staff Report No. 16.

Dustin Endres of Endres Custom Homes was available for comment.

M/Elliott, S/Goettel that the following resolution be adopted and that it be made part of these minutes:

RESOLUTION NO. 10899

**RESOLUTION AUTHORIZING A SUBDIVISION WAIVER
FOR 7215 LOGAN AVENUE**

Motion carried 5-0. This resolution appears as Resolution No. 10899.

Item #8	CONSIDERATION OF A RESOLUTION CALLING FOR A PUBLIC HEARING ON FEBRUARY 25, 2014 FOR THE: <ul style="list-style-type: none">• MODIFICATION TO THE REDEVELOPMENT PLAN FOR THE RICHFIELD REDEVELOPMENT PROJECT AREA; AND• PROPOSED ESTABLISHMENT OF THE 2014-1 (CITY GARAGE SITE) REDEVELOPMENT TAX INCREMENT FINANCING DISTRICT; AND• ADOPTION OF THE ASSOCIATED TAX INCREMENT FINANCING PLAN S.R. NO. 17
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Council Member Garcia presented Staff Report No. 17.

M/Garcia, S/Sandahl that the following resolution be adopted and that it be made part of these minutes:

RESOLUTION NO. 10900

RESOLUTION CALLING FOR A PUBLIC HEARING BY THE CITY COUNCIL ON THE PROPOSED ADOPTION OF A MODIFICATION TO THE REDEVELOPMENT PLAN FOR THE RICHFIELD REDEVELOPMENT PROJECT AREA AND THE PROPOSED ESTABLISHMENT OF THE 2014 - 1 TAX INCREMENT FINANCING DISTRICT (CITY GARAGE SITE) THEREIN AND THE ADOPTION OF THE TAX INCREMENT FINANCING PLAN THEREFOR

Motion carried 5-0. This resolution appears as Resolution No. 10900.

Item #9	CONSIDERATION OF A RESOLUTION DESIGNATING BUILDINGS (ASSOCIATED WITH THE FORMER CITY GARAGE FACILITIES AND FORMER GLEASON'S MORTUARY) AS STRUCTURALLY SUBSTANDARD WITHIN THE RICHFIELD REDEVELOPMENT PROJECT AREA AND AUTHORIZING THEIR DEMOLITION S.R. NO. 18
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Council Member Sandahl presented Staff Report No. 18.

M/Sandahl, S/Fitzhenry that the following resolution be adopted and that it be made part of these minutes:

RESOLUTION NO. 10901

RESOLUTION DESIGNATING BUILDINGS AS STRUCTURALLY
SUBSTANDARD WITHIN RICHFIELD REDEVELOPMENT PROJECT

Motion carried 5-0. This resolution appears as Resolution No. 10901.

Item #10	CONSIDERATION OF A RESOLUTION AUTHORIZING AN INTERFUND LOAN FOR THE ADVANCE OF CERTAIN COSTS IN CONNECTION WITH THE PROPOSED TAX INCREMENT FINANCING DISTRICT 2014-1 S.R. NO. 19
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Council Member Sandahl presented Staff Report No. 19.

M/Sandahl, S/Goettel that the following resolution be adopted and that it be made part of these minutes:

RESOLUTION NO. 10902

RESOLUTION AUTHORIZING AN INTERFUND LOAN FOR ADVANCE OF
CERTAIN COSTS IN CONNECTION WITH PROPOSED
TAX INCREMENT FINANCING DISTRICT NO. 2014-1.

Motion carried 5-0. This resolution appears as Resolution No.10902. .

Item #11	CONSIDERATION OF A RESOLUTION APPROVING THE CONTRACT WITH THE POLICE SUPERVISORS LELS LOCAL 162 FOR THE CONTRACT PERIOD JANUARY 1, 2014 THROUGH DECEMBER 31, 2015 S.R. NO. 20
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Council Member Fitzhenry presented Staff Report No. 20.

M/Fitzhenry, S/Sandahl that the following resolution be adopted and that it be made part of these minutes:

RESOLUTION NO. 10903

RESOLUTION APPROVING LABOR AGREEMENT BETWEEN THE
CITY OF RICHFIELD AND LAW ENFORCEMENT LABOR SERVICES (LELS),
LOCAL 162 BARGAINING UNIT FOR YEARS 2014 - 2015

Motion carried 5-0. This resolution appears as Resolution No. 10903..

Item #12	CONSIDERATION OF DESIGNATING THE CITY COUNCIL LIAISON APPOINTMENTS FOR 2014 TO VARIOUS METROPOLITAN AGENCIES AND CITY COMMISSIONS S.R. NO. 21
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Mayor Goettel presented Staff Report No. 21.

M/Goettel, S/Elliott to designate the Council liaison appointments to various metropolitan agencies and city advisory commissions for 2014.

Motion carried 5-0.

Item #13	CONSIDERATION OF DESIGNATING THE CITY COUNCIL ATTENDANCE AT THE 2014 NATIONAL LEAGUE OF CITIES CONFERENCES S.R. NO. 22
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Mayor Goettel presented Staff Report No. 22.

M/Goettel, S/Sandahl to designate Mayor Debbie Goettel and Council Member Garcia to attend the March 2014 National League of Cities Conference in Washington, D.C.

Motion carried 5-0.

Mayor Goettel will attend the November 2014 National League of Cities Congress of Cities and Exposition in Austin, TX. The City Council stated that the decision as to who else may attend this conference will be decided at a later meeting this year.

Item #14	CONSIDERATION OF DESIGNATING MAYOR PRO TEMPORE FOR 2014 S.R. NO. 23
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Mayor Goettel presented Staff Report No. 23

Mayor Goettel recommended Council Member-at-large Sandahl as Mayor Pro Tempore.

M/Goettel S/Garcia to designate Council Member-at-large Sue Sandahl as Mayor Pro Tempore for 2014.

Motion carried 5-0.

Item #15	CITY MANAGER'S REPORT
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City Manager Devich reminded the Council of the upcoming special meetings:

January 18	Commission interviews
January 29	Legislative breakfast meeting
January 31	Goalsetting

City Manager Devich also reported on the recent snowfall. He reported that many cars were tagged and towed. He reminded residents how important it is to remove cars from the street so plows can clear the snow without returning at additional cost to the City.

Item #16	CLAIMS AND PAYROLLS
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M/Goettel, S/Elliott that the following claims and payrolls be approved:

U.S. Bank		12/24/13
A/P Checks: 227387-227763	\$	1,447,417.60
Payroll: 97890-98210	\$	669,449.51
TOTAL	\$	2,116,867.11

U.S. Bank		01/14/14
A/P Checks: 227764-228195	\$	1,711,909.31
Payroll: 98211-98533, 42173-42174	\$	603,741.79
TOTAL	\$	2,315,651.10

Motion carried 5-0.

OPEN FORUM

None.

ADJOURNMENT

The City Council meeting was adjourned by unanimous consent at 8:17 p.m.

Date Approved: January 28, 2014

Debbie Goettel
Mayor

Nancy Gibbs
City Clerk

Steven L. Devich
City Manager